

1/31/2023



## Office of the TCA - Travel Reimbursement Form

**Name:** Rita J. Watkins

**Travel Dates:** January 16-19, 2023

**Purpose of Travel:** On-Site evaluation

### Travel Reimbursement

Expense	Unit Cost	Units	Total
<b>Airfare</b>	\$ 599.60	1	\$ 599.60
<b>Baggage</b>	\$ -	0	\$ -
<b>Ground Transportation (Uber/Lyft/Taxi)</b>			\$ -
<b>Ground Transportation (Parking)</b>	\$ 104.00	1	\$ 104.00
<b>Ground Transportation (Mileage)</b>	\$ 0.655	208	\$ 136.24
<b>Lodging</b>	\$ 182.90	3	\$ 548.70
<b>Per Diem (Travel Days)</b>	\$ 86.25	2	\$ 172.50
<b>Per Diem (Full Days)</b>	\$ 115.00	2	\$ 230.00
<b>Other:</b>	\$ -	0	\$ -
<b>Total</b>			<b>\$ 1,791.04</b>

**Watkins, Rita**

**From:** United Airlines <Receipts@united.com>  
**Sent:** Friday, December 30, 2022 11:35 AM  
**To:** Watkins, Rita  
**Subject:** eTicket Itinerary and Receipt for Confirmation G6451X

**CAUTION:** The sender of this email is not from SHSU.  
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[abuse@shsu.edu](mailto:abuse@shsu.edu).



Fri, Dec 30, 2022

## Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Note:** There are travel restrictions in place due to the coronavirus. Check our [Important notices page](#) for the latest updates

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

# G6451X

Flight 1 of 2 UA1192

Class: United Economy (S)

Mon, Jan 16, 2023

## 10:30 AM

Houston, TX, US (IAH)

Mon, Jan 16, 2023

## 04:52 PM

San Juan, PR, US (SJU)

Flight 2 of 2 UA668

Class: United Economy (S)

Thu, Jan 19, 2023

## 03:50 PM

San Juan, PR, US (SJU)

Thu, Jan 19, 2023

## 06:49 PM

Houston, TX, US (IAH)

## Traveler Details

WATKINS/RITAJANE

eTicket number: **0162455593369**Frequent Flyer: **UA-XXXXX226 Premier Gold**Seats: **IAH-SJU 09D****SJU-IAH 08F**

## Purchase Summary

Method of payment:

**Master Card ending in 0178**

Date of purchase:

**Fri, Dec 30, 2022**

Airfare:

**540.00 USD**

U.S. Transportation Tax:

**39.40 USD**

September 11th Security Fee:

**11.20 USD**

U.S. Passenger Facility Charge:

**9.00 USD**

Total Per Passenger:

**599.60 USD****Total:****599.60 USD****Fare Rules**

Additional charges may apply for changes in addition to any fare rules listed.

NONREF/OVALUAFTDPT

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

**MileagePlus Accrual Details**

Ritajane Watkins					
Date	Flight	From/To	Award Miles	PQP	PQF
Mon, Jan 16, 2023	1192	Houston, TX, US (IAH) to San Juan, PR, US (SJU)	2160	270	1
Thu, Jan 19, 2023	668	San Juan, PR, US (SJU) to Houston, TX, US (IAH)	2160	270	1
MileagePlus accrual totals:			4320	540	2

**Baggage allowance and charges for this itinerary**


Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Jan 16, 2023 Houston, TX, US (IAH - Intercontinental)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

www.sgiparking.com

**SP+ | GLOBAL | IMS**

P.O. Box 60751  
Houston, TX 77205  
(281) 233-1730

## CUSTOMER RECEIPT

Toledo Ticket Technologies, Toledo, OH   
www.toledoticket.com

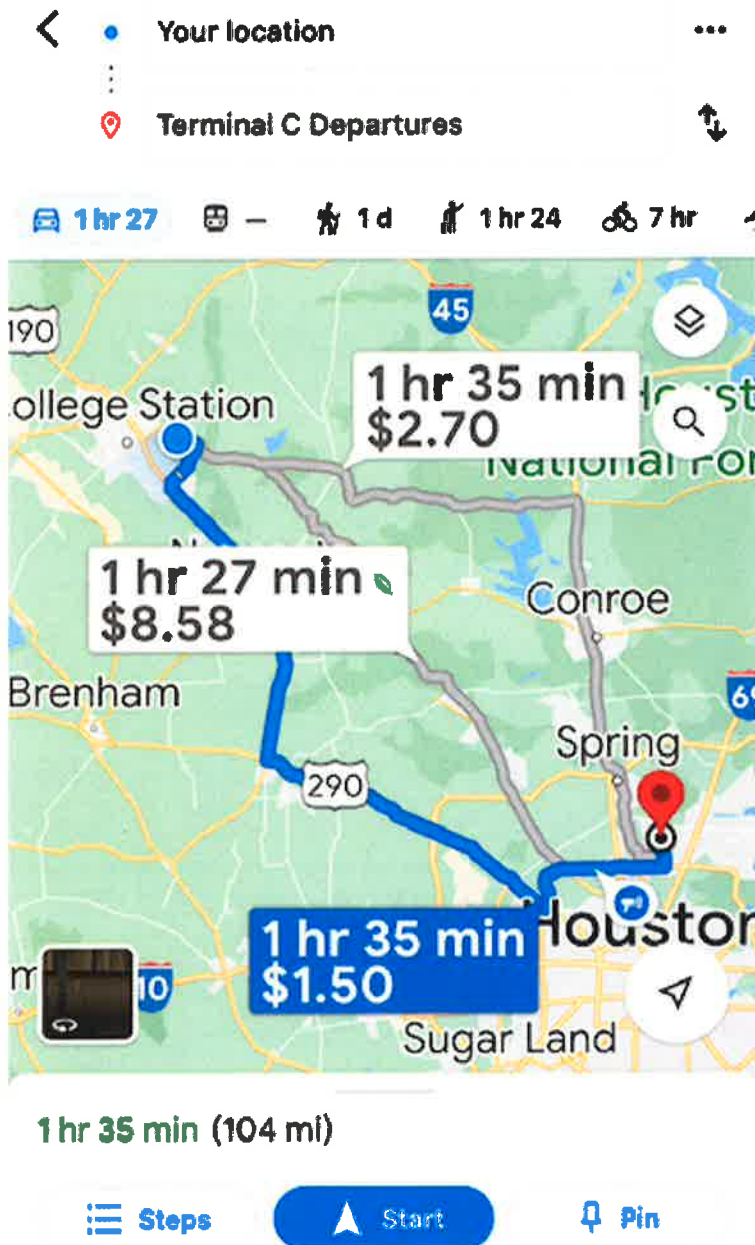
Tran	In Time	Out Time	Fee	CC#
210	01/16 08:30	01/19 19:37	\$104.00	0178

## Watkins, Rita

**From:** Rita Watkins <drritawatkins@gmail.com>  
**Sent:** Thursday, February 2, 2023 10:04 AM  
**To:** Watkins, Rita  
**Subject:** Mileage

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Sent from my iPhone



Courtyard by Marriott  
San Juan - Miramar

801 Ponce de Leon Ave.  
San Juan, PR. 00907  
T 787.721.7400  
F 787.723.0068

Ms Rita Watkins  
4746 Enchanted Oaks Dr  
College Sta TX 77845  
United States

Room: 1006  
Room Type: EKNG  
No. of Guests: 1  
Rate: \$ 155.00 Clerk: 1006  
CRS Number 81899317

Marriott Rewards # 595896259

Name:

Arrive: 01-16-23

Time: 06:00 PM

Depart: 01-19-23

Folio Number: 718105

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Date	Description	Charges	Credits
01-16-23	Package	155.00	
01-16-23	Government Tax	13.95	
01-16-23	Hotel Fee 9% of Daily Rate	13.95	
01-17-23	Package	155.00	
01-17-23	Government Tax	13.95	
01-17-23	Hotel Fee 9% of Daily Rate	13.95	
01-18-23	COMEDOR- Guest Charge (Dinner)	37.03	
01-18-23	Package	155.00	
01-18-23	Government Tax	13.95	
01-18-23	Hotel Fee 9% of Daily Rate	13.95	
01-19-23	Master Card / Euro Card		585.73
	Card # XXXXXXXXXXXXXXX0178		
<b>Balance</b>			<b>0.00 USD</b>

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